

MOUNTAINLAND REGION CONTINUUM OF CARE MEETING MINUTES

October 26, 2009 at 9:30 AM
United Way of Utah County Conference Room
148 North 100 West, Provo

Members Present:

- Angela Waghorne (Papillion House)
- Bill Hulterstrom (United Way of Utah County)
- Brad Bishop (Rural Development Housing Corporation)
- Brian Butler (Wasatch Mental Health)
- Cassie Martinez (Mountainland Community Housing Trust)
- Charlene Mckay (City of Orem)
- Curtis Pendleton (Center for Women and Children in Crisis, Heber Valley Counseling, UVU)- via phone
- Dan Gonzalez (Provo City Redevelopment Agency)
- Debra Shelly (Department of Workforce Services)- via phone
- Doug Carlson (Housing Authority of Provo City)
- Douglas Huff (Utah Valley Regional Medical Center)
- Gene Carly (Housing Authority of Utah County)
- Gordon Bruin (Utah County Substance Abuse)
- Jayne Anderton (Habitat for Humanity of Utah County)
- John Reed (Social Security Administration)
- Justin Keetch (Apline School District)
- Liz Robles (Provo City School District)
- Mari Larsen (Papillion House)
- Mark Keller (Utah State Hospital)
- Myla Dutton (Community Action)
- ReAnne Hart (Utah Homeless Management Information System)- via phone
- Rev. Richard Green (Utah County Sherriff's Office/REAP)
- Rev. Jessica Hatch (St. Mary's Episcopal Church)
- Victor Sorensen (LDS Transient Services Office)

Recorder: Chelsea Ruiz (United Way)

Issue/Item	Who
Welcome and Introductions	Bill Hulterstrom
Minutes <ul style="list-style-type: none"> • Approval of October 8, 2009 Minutes 	Motion made by Myla Dutton; seconded by Rev. Green; motion carried.
Report on KBYU Programming Project <ul style="list-style-type: none"> • KBYU Channel 11, Classical 89, and KBYU website are doing series of shows in October and November on Fridays nights • Targeted to middle-income who are dealing with crisis, offering resources to those who have never sought help before. Topics are: <ul style="list-style-type: none"> ○ Finances ○ Employment ○ Relationships ○ Housing • Partnering with AAA Fair Credit, LDS Employment Services, Department of Workforce Services, Utah State University Extension • 2 hour shows, panels, testimonials, will be shown state-wide 	Myla Dutton
Update on Continuum of Care U.S. Department of Housing and Urban	Charlene MacKay

Development (HUD) Notice of Funds Available (NOFA) application process

- Renewal Projects
 - Papillion House (PH)
 - Supportive Housing: \$70,114
 - PH total score: 100
 - Mountainland Community Housing Trust (MCHT)
 - Supportive Housing: \$15,546
 - MCHT total score: 102
 - Solid applications with minor deficiencies in policies
 - Papillion House financials are a little behind
 - Both applicants will strengthen Codes of Conduct, cash match and leveraging funds must be different, spell out organizations partnered with
- Mountainland Community Housing Trust (MCHT) application
 - Cash match for leasing not required for \$15K
 - \$15K is permanent housing bonus
 - MCHT listed as transitional so a modification is necessary, would need to be a permanent housing project in order to get the funds
 - Main difference is that with transitional housing, must move out after certain period of time. With permanent housing, transition still occurs but they're not required to move out
 - MCHT would lease one additional unit for 1 year and would be eligible for renewal
 - Description of housing activity needs to reference permanent housing as opposed to transitional
 - HMIS and e-snaps basically the same
 - MCHT is willing to make those changes
 - Also, projects must be 2-3 years unless they're HMIS
 - MCHT may not be able to draw funds out for more than 1 year, may have to rescind application
 - MCHT will withdraw their application
 - Nov 9 is deadline, Nov 4 is deadline to get into Myla
 - Housing and Development Committee met to review possible projects
 - Application may be opened up again
- Provo School District- what they do with homelessness
 - Students register and school district coordinates to meet their needs
 - About 100 homeless students in Provo City, numbers have increased this year
- Most homeless children in our area are doubled-up
- Possible applicants:
 - Center for Women and Children in Crisis (CWCIC)
 - Curtis Pendleton of CWCIC stepped out of original meeting and withdrew their application
 - Bill will contact Curtis Pendleton to see if CWIC is interested in applying
 - REAP (would like to apply but is sensitive to CWCIC)
 - Could lease 1 additional apartment for 2 years
 - Not a fit for Provo City Housing
 - May not be a fit for Food and Care Coalition, because they're looking for case management
 - Email CoC to see who's interested in applying. Not enough time to invite everyone
- Application criteria
 - Must be permanent housing, any homeless population, no less than 20% can be used for support services. Can be used for

Myla Dutton

Gene Carly

Liz Robles

Bill Hulterstrom

Rev. Richard Green

<ul style="list-style-type: none"> construction, rehab, or leasing. ○ Papillion House set up for more of a transitional facility ○ Construction and rehab is a \$1-\$1 match ○ Rating and Review Committee would need to review the new application. ○ What's the cost-benefit of applying for and accepting this \$15K <ul style="list-style-type: none"> ▪ Putting application together ▪ Putting application on e-snaps ▪ HMIS reporting ▪ Annual Progress Report to HUD ○ It's so little money it's difficult to do something with it ● Action Items <ul style="list-style-type: none"> ○ Notify CoC that \$15K available ○ Noon tomorrow is deadline to reply if applying ○ Deadline for application submission is this Thu at noon ○ Friday at noon is deadline for simple majority vote 	<p>Motion to approve action items made, seconded by Doug Carlson, motion carried.</p> <p>Motion to approve Papillion House's application for new project. Motion seconded, carried. Papillion House abstained.</p>
<p>Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act</p> <ul style="list-style-type: none"> ● U.S. Department of Housing and Urban Development (HUD) has upcoming changes for Continuums of Care <ul style="list-style-type: none"> ○ These changes have been in the making for 3-4 years ○ These changes may be implemented in the next HUD funding cycle (6 mo.-1 year) ● A "Unified Funding Agency" will be in charge of funding allocation, applications, monitoring, and reporting ● In preparation for these changes, several years ago, the Mountainland Continuum of Care voted that the lead agency to contract those funds would be United Way of Utah County <ul style="list-style-type: none"> ○ United Way staff person would provide administrative support to agencies ○ A percentage of funds will be allocated to administration ● Pauline Zvonkovic of HUD suggested the state become 1 unified funding agency ● Mountainland Continuum of Care intends to be our own Unified Funding Agency through United Way of Utah County and is not interested in combining into a state-wide UFA. ● Puts more accountability Continuum for project accountability and success. The way it works now, the Continuum has little oversight over agencies' projects ● This model would be acceptable to HUD ● If Mountainland Continuum of Care joined a state-wide UFA: <ul style="list-style-type: none"> ○ Continuum would lose control over decisions ○ With the Balance of State funds, our money goes to a state-wide pot and state determines what projects get funded so we may not see any of that money ○ From a financial perspective, our Continuum might receive less money ○ Money would go to more urban areas 	<p>Myla Dutton</p> <p>Motion to reaffirm Mountainland Continuum of Care's intention to be their own Unified Funding Agency through United Way of Utah County made by Rev. Green, seconded by Victor Sorenson; motion carried unanimously.</p>
<p>Overview of Continuum Strategic Plan and Goals</p> <ul style="list-style-type: none"> ● U.S. Department of Housing and Urban Development (HUD) reporting and goals for 2010 <ul style="list-style-type: none"> ○ Organizations that provides homeless and housing services provide steps they take or goals ○ Objective statement comes from HUD. It cannot be changed ○ Last year's action steps: <ul style="list-style-type: none"> ▪ Fill 5 Star Project- done ▪ Fill Papillion House 	<p>Myla Dutton</p>

<ul style="list-style-type: none"> ▪ Golden Spike Project- done ○ We need 3 new permanent housing projects for the 2010 ○ Look at your agency and see if there's a goal your agency has that our Continuum can report ○ Want something that's achievable- it can be infrastructure. Doesn't necessarily need to be beds. ○ Second objective: Increase percentage of homeless persons employed at exit to at least 19% <ul style="list-style-type: none"> ▪ Mountainland is typically in the 20-something percent ▪ We may have more trouble this year considering the economic situation ○ MCHT is reapplying for HOME funding through REAP ○ DWS has 2 navigators to do Social Security ○ The trend is to get people into permanent housing, moving people from transitional housing ○ DWS has at least 1 individual that assists homeless individuals ○ CWCIC set goal to create nonprofit business venture- still seeking funding for it. Wrote proposal to Dept. of Justice, refused but encouraged to reapply. ○ Curtis Pendleton will come up with another goal ○ Suggested goals- limited to 3 goals per section ○ Community Action research project on landlord perceptions will be made available soon ○ Deadline- by end of the day next Monday would be great ○ Myla willing to chose 3 goals or Continuum of Care 	<p>Bill Hulterstrom</p> <p>Curtis Pendleton</p> <p>Victor Sorenson motions to allow Myla to prioritize goals, seconded, motion carried.</p>
<p>Homeless Management Information System (HMIS) update</p> <ul style="list-style-type: none"> • HMIS system going through an upgrade • Continually getting updates, haven't been able to do a complete HPRP training yet • HPRP training on Nov 1, 2, and 3 for all HPRP service providers • ReAnne doing a MetSys training this morning for service providers • Updates on new data standards and how to track in HMIS • Need to ensure agencies are set up with new data standards and categorizations (housing inventory chart, bed utilization tool) • If ReAnne contacts you, it's very important to get that system set up • The HMIS data directly affects Continuum of Care funding 	<p>ReAnne Hart</p>
<p>Point in Time Count 2010 update</p> <ul style="list-style-type: none"> • Agency sign-up sheet is for any entity that does homeless and housing services, regardless if you receive federal funding • Please fill out what you'll be reporting on and your agency's activities • Purpose is to get the best quality data • State committed to do a summer Point in Time Count • A 4-day average would be a more accurate • Street Count is a form that's used in food pantries, soup kitchens, law enforcement over a period of a few days • Chelsea at United Way will collect the surveys • Let us know what color to print them- (hot pink is fine) 	<p>ReAnne Hart</p> <p>Bill Hulterstrom</p> <p>Rev. Green Myla Dutton</p>
<p>Update on Homeless Prevention and Rapid Re-Housing Program (HPRP)</p> <ul style="list-style-type: none"> • Provo City <ul style="list-style-type: none"> ○ Agreements in place with Community Action and Food and Care Coalition • Agency Referral Form <ul style="list-style-type: none"> ○ Chelsea will send out finalized form via email next week ○ ESD usually does a verbal referral over the phone and won't have access to these forms- Tell callers to dial 2-1-1. ○ Purpose of form is to make referral process smooth and 	<p>Dan Gonzalez</p> <p>Chelsea Ruiz</p>

consistent. Also, to help the client feel like it wasn't a waste of time to go to the first agency and receive expedited service at the referral agency	
Continuum of Care minutes <ul style="list-style-type: none"> • Easier and more efficient for committees to take their own minutes • Will send Continuum a template to use • Send to Chelsea to post to Continuum of Care website 	Bill Hulterstrom
HOME application <ul style="list-style-type: none"> • Due this Thu at 5 PM- Get to Dan Gonzalez 	Dan Gonzalez
Committee Reports <ul style="list-style-type: none"> • HOME • REAP <ul style="list-style-type: none"> ○ Participants graduating • Discharge Planning <ul style="list-style-type: none"> ○ Outreach with Department of Child and Family Services (DCFS) to help them get training, sent out to entire Western Region ○ Brian hasn't heard back from directors yet. • Community Relations <ul style="list-style-type: none"> ○ Committee meeting this week to revamp the Myths brochure 	Bill Hulterstrom Rev. Green Brian Butler Jayne Anderton
Adjourn	Motion made by Charlene Mackay; seconded by Liz Robles; motion carried.

The Continuum will NOT be meeting in November.

Next meeting: **Monday, December 14th at 9:30 AM at United Way of Utah County**