



# Mountainland Continuum of Care Agenda

August 8, 2011 at 9:30 AM

Location: United Way of Utah County

TIME	ISSUE/ITEM	DOCUMENT (S)	PERSON
9:30 AM	<b>Welcome and introductions</b>		Larry Ellertson
9:35 AM	<b>Review and approval of last meeting's minutes</b>	Minutes	Larry Ellertson
9:40 AM	<b>2011 Veterans CHALENG Survey</b>		Lance Fromm
10 AM	<b>HPRP Reports</b>		Dan Gonzalez CASFB FCC
10:10 AM	<b>Homeless Management Information System (HMIS) Update</b>		Tamera Kohler
10:20 AM	<b>Update on Continuum of Care Funding Process for 2012</b>		Myla Dutton
10:25 AM	<b>Needs Sharing and Announcements</b>		All
10:40 AM	<b>Committee Reports</b> <ul style="list-style-type: none"> <li>• REAP</li> <li>• Discharge Planning</li> <li>• Community Relations</li> <li>• Other</li> </ul>		Rev. Green Brian Butler Kena Mathews
10:55	<b>Other</b>		

**Next meeting: September 12, 2010 at 9:30 AM**

United Way of Utah County (148 N. 100 W. in Provo)

Agency presentation: Papilion House



# Mountainland Continuum of Care Minutes

June 13, 2011 9:30 a.m.

United Way of Utah County

148 N 100 W, Provo, Utah

Members present:

- Myla Dutton, Community Action Services and Food Bank, Provo
- LoAn Le, Community Action Services and Food Bank, Provo
- Elder Bill Aaron, LDS Transient Services
- Jack Robinson, Food and Care Coalition
- Chelsea Ruiz, Mountainland Association of Governments
- Dan Gonzalez, Provo City Redevelopment Agency
- Nenna De Camps, Mountainlands Community Housing Trust
- Rev. Richard O. Green, GSO REAP
- John Reed, Provo Social Security Administration
- Darrell Noble, House of Hope
- Brian Butler, Wasatch Mental Health
- Kendra Bernal, IPromise Foundation
- Laura Blanchard, Children's Justice Center
- Doug Carlson, Provo City Housing Authority
- Kena Jo Mathews, Habitat for Humanity
- Via Phone:* Lloyd Pendleton, Department of Community and Culture
- Lance From, Veteran Affairs
- Angela Waghorne, Papillion House
- Paula Zvonkovic, U.S. Dept. of Housing and Urban Development
- Recorder:* Marie Schwitzer

<b>Welcome and introductions</b>	Person
<b>Minutes</b> <ul style="list-style-type: none"> <li>• Review and approval of last meeting's minutes</li> </ul>	Motion made by Myla Dutton; seconded by Kendra Bernal; motion carried.
<b>2011 Veterans Administration CHALENG Survey</b> <ul style="list-style-type: none"> <li>• 2011 Veterans CHALENG Survey will be administered in the August CoC meeting. (Given to community partners to see how much collaboration and cooperation the VA has with local communities. Information gathered will be used to shore up existing programs and/or determine developing needs.)</li> </ul>	Lance Fromm



<p><b>HUD Debriefing of CoC Exhibit 1 for last year</b></p> <ul style="list-style-type: none"> <li>• Debriefing document will be posted on the CoC website. (Pages 7-9 contain a summary of the debriefing)</li> <li>• <u>Total Score:</u> ( 82.5 points out of 100) compared to Salt Lake's 79.5 and balance of state scored 79.</li> <li>• Reviewers will be looking at progress of homeless families accessing education (bullet 3 of new HEARTH Act). The CoC subcommittee with representatives from CWCIC and CASFB meets four times/year to address these issues. CoC will be scored on a policy statement in this activity next year. (LoAn Le will ensure the statement is written by the committee.)</li> <li>• <u>Part 1: Structure and Participation:</u> (12 out of 14) CoC member participation counts.</li> <li>• <u>Part 2: Homeless Needs and Data Collection:</u> (20 out of 26) Score will be tough to raise, has to do with AHAR. We have low percentages in low or missing values (that's the work agencies are doing in HMIS).</li> <li>• HMIS will provide detail on AHAR (<i>table until next meeting</i>).</li> <li>• <u>Part 3: CoC Strategic Planning:</u> (18.25 out of 22) Good level of participation shared across all three CoCs. We can be more specific in timeframe.</li> <li>• <u>Part 4: Performance:</u> (26.25 out of 32) We exceeded all of our goals, but others scored higher. Goals have to do with number of people transitioning to permanent housing, employment goals, etc. We will go through the planning process over next 5-6 months.</li> <li>• <u>Part 5: Housing:</u> (6 out of 6 total)</li> </ul>	<p>Myla Dutton</p>
<p><b>HMIS Update</b></p> <ul style="list-style-type: none"> <li>• Each agency will have on site training specified to reporting requirements.</li> <li>• Information from October 10 2010 forward should be input.</li> <li>• <u>Homeless fund allocation:</u> Friends of the Coalition did well with an increase from years past for housing project. Some didn't get anything, others got less than requested. A summary of our CoC compared to others is on page 13. We are at 6.2 %.</li> <li>• Myla will draft a letter to request a debriefing on agencies.</li> <li>• This year's funding level is the same as last year's. We are down \$3-4 million from 3-4 years ago. More agencies coming in making it much more competitive. We are hoping the economy turns around so we can make our case to the</li> </ul>	<p>Lloyd Pendleton Tamera Kohler</p> <p>Myla proposed the CoC draft a letter requesting a debriefing on agencies, Bill seconded, motion carried.</p>



<p>legislature. Study being done by MPA students at U on pre and post housing costs to be used as a base for legislature. People are getting jobs, increasing income, paying more rent. Come to each LHCC then go to representatives and senators and educate them. Bill, Larry, Myla, Gene can tell them locally how this is working so each county is talking to their folks, not just state people so they hear it from across a board.</p> <ul style="list-style-type: none"> <li>• Ask for a special meeting to showcase our efforts and make a request for funding. It should be made clear the money allocated is being effectively used; we now know it works and we need more.</li> </ul>	
<p><b>HPRP Update</b></p> <ul style="list-style-type: none"> <li>• After May COC, Mayor Curtis received a letter from HUD indicating we will not need a 60% July deadline, only a report on spending by Wednesday.</li> <li>• Met with CASFB and Food and Care. Report requests information that we are hoping will allow us to have more time. We let HUD know how far along we are with this deadline. In meantime, received communications from HUD in Denver and grantees and consultant out of California to see how they can help us. Have a month to come up with ways to spend the 60%. We are challenged but hope to come up with a way to spend it. Last month we were at 25%, received a billing from CAS but haven't had time to do calculations. Part of what the report requires is an outline of what is committed to serve individuals.</li> <li>• Myla said our total funding at CASFB was \$471,000, almost 45%. We are looking at a contingent commitment that could be another \$80,000. Juab has referred 5 families to us. HUD is not requiring that we spend this; they just want to know what it is. As long as we have backup so they can see the funds will be spent. Hopefully those funds will be available through next year. If we get to 60%, we are good.</li> </ul>	<p>Dan Gonzalez CASFB FCC</p>
<p><b>Committee Reports:</b></p> <ul style="list-style-type: none"> <li>• <b>REAP:</b> Successful in getting CDBG for \$66,000 Pamela Atkinson came though with \$10,000. Still coming up short for admin. costs. Status: in the red about \$3,000.</li> <li>• Office space: Zion's Bank building is leased out. Dean Jackson has been talking to Provo City about utilizing office space for church and REAP possibly by July 1.</li> <li>• REAP committee recommended inviting three CoC members to join a steering to help compose a plan to raise funds for administration.</li> </ul>	<p>Kena Mathews</p>



<ul style="list-style-type: none"> <li>• <b>Discharge Planning:</b> <ul style="list-style-type: none"> <li>• All pieces are in place for jail transportation, just need to coordinate. Will call a meeting this month and invite booking sergeant. It was suggested a request be made to hole punch driver licenses so they are usable ID after release.</li> <li>• Summit County Resource/Services availability: Right now they are referred to Wasatch County. How can we get resources for inmates being released in Summit? Trying to connect inmates with someone that can follow them. Instead of discharging to street, come to Food &amp; Care Coalition for hygiene kit, get a shower, etc. Kendra will forward information to Nenna about two new organizations, one in Heber, one in Park City.</li> </ul> </li> </ul> <p><b>Community Relations:</b></p> <ul style="list-style-type: none"> <li>• Brochures are available for use by funders and/or general population.</li> <li>• August targeted for community event, “Homelessness to Home Ownership and Beyond”. Service providers invited to come and talk about the services provided. Bank of American Fork is sponsoring. Call Kena for more information.</li> </ul>	
<p><b>Adjourned at 10:30 a.m.</b></p>	

Department of Housing and Urban Development  
Office of Community Planning and Development  
**Initial Notice of FY 2011 Opportunity to Register and Other Important Information**  
FR-5500-N-32

The Notice has three goals: (1) To provide CoC applicants with an outline of the functions and requirements of the annual registration in e-snaps; (2) to provide information about the major changes that HUD will make under the CoC Competition NOFA for FY 2011; (3) and to familiarize CoC applicants and project applicants with HUD's plan to implement the McKinney-Vento Homeless Assistance Act, as amended by the Homeless Emergency and Rapid Transition to Housing (HEARTH) Act.

CoC lead agencies must register by July 25, 2011. The Mountainland CoC was registered well within the deadline.

### **Overview Information**

A. **Background.** McKinney-Vento Act provides funding to fund a range of services to promote community-wide goals to end homelessness. The Act also promotes access to and effective utilization of mainstream programs and supports project that quickly re-house homeless individuals and families while minimizing trauma and dislocation to these persons, as well as projects that optimize self-sufficiency among individuals and families experiencing homelessness. The Act specifically provides for the funding of Supportive Housing Program (SHP), the Shelter Plus Care Program (S+C) and the Section 8 Moderate Rehabilitation for Single Room Occupancy Program (SRO).

HUD is in the process of issuing regulations and developing requirements and parameters for the CoC program's implementation and administration. In the first phase, HUD issued proposed changes to HUD's definitions of homelessness. HUD anticipates issuing the remaining regulations for public comment in calendar year 2011. Until the final regulation for effect is published, the CoC program, reated by the HEARTH Act will not be implemented.

B. **The CoC Planning Process.** CoCs are encouraged to continue planning for the Fy2011 CoC Homeless Assistance Competition in the same manner as in past years. Each CoC application that is submitted to HUD will be evaluated based on the following categories:

- (1) CoC housing, services and structure;
- (2) Homeless needs and data collection;
- (3) CoC strategic planning;
- (4) CoC performance; and
- (5) Housing emphasis.

In FY 2011, a greater effort will be made to target CoCs serving extremely high need communities. HUD will also give selection priority to and may award up to \$10 million to projects exclusively located and serving homeless persons in rural counties.

C. **Funding.** The Mountainland CoC (UT 504) is eligible to apply for \$488,755 plus up to 15% for the Permanent Housing Bonus (PHB) (\$73,313.25). The PHB is funding for one or more new permanent housing projects. The funds may serve homeless and disabled individuals

and/or families, and/or chronically homeless individuals and families. PHB projects may be SHP, S+C, or SRO. Regular CoC funds cannot be added to new projects using PHB funds. The funding needed for the renewal projects exceeds the funding available. Therefore the Mountainland CoC will apply utilizing the Hold Harmless Funding allocation. If approved by HUD, renewals will be funded for one year. The total needed for the renewal projects is \$573,602.

**D. NOFA Highlights.**

- (1) The HUD form-96010 (Program Outcome Logic Model) is not required as a part of the Exhibit 2-project application submission in e-snaps.
- (2) HUD and HHS and VA have reached consensus on standardized data collection and reporting on homeless persons in HMIS. HUD may include funding incentives in the FY 2011 CoC Homeless Assistance Competition in acknowledgement of the increased use of HMIS. HUD encourages each CoC, in collaboration with the HMIS Lead, to assess the adequacy of current funding and staffing for HMIS. This review should include a process for estimating costs associated with such items as: (a) Increased participation of service providers in HMIS; (b) Enhancements to current HMIS software; (c) Compliance with HMIS data standards; and (d) Assessing HMIS software functionality for capacity to generate data for HUD reporting.
- (3) HUD will allow new SHP projects to request 1 year of funding to facilitate CoC strategies to reduce gaps in permanent housing availability, to add to the total number of available permanent housing beds, and to help increase the number of persons moving into permanent housing.
- (4) An applicant's demonstrated ability to timely draw and spend grant funds will be a factor in evaluating performance of each grant.
- (5) HUD will continue the HHN Reallocation process.
- (6) Project applicants selected for funding will be subject to reporting requirements of the Federal Funding Accountability and Transparency Act of 2006
- (7) HUD believes that geographic diversity can be achieved best by awarding grants to an many CoCs as possible. To this end, in FY 2011, HUD will give selection priority to projects located in 100% rural areas. HUD may award up to \$10 million to projects in qualified areas in order achieve geographic diversity.
- (8) HUD will make a greater effort to target CoCs serving extremely high need communities as defined in the NOFA.
- (9) As in FY 2011, HUD will require education assurances as part of the NOFA:
  - (a) The CoC will be required to demonstrate that it is collaborating with local education agencies, to assist in the identification of homeless families as well as informing these homeless families and youth of their eligibility for McKinney-Vento education services;
  - (b) The CoC will be required to demonstrate that it is considering the educational needs of children when families are placed in emergency or transitional shelter and is, to the maximum

extent possible, placing families with children as close as possible to their school of origin so as not to disrupt the children's education;

(c) Project applicants must demonstrate that their programs are establishing policies and practices that are consistent with, and do not restrict the exercise of rights provided by the education subtitle relating to the provision of educational and related services to individuals and families experiencing homelessness;

(d) Project applicants must demonstrate that programs that provide housing or services to families are designating a staff person to ensure that children are enrolled in school and connected to the appropriate services in the community, including Head Start.

(10) CoCs are required to submit their 2011 Housing Inventory Data and Point-in-Time Data directly into the HUD HDX website.

(11) CoCs will not rank renewal projects. CoCs will only be required to accept or reject renewal projects. All new projects must be ranked or rejected by the CoC.

(12) Housing emphasis and leveraging will be calculated on eligible new projects only. CoCs that demonstrate coordination with NSP and any HUD-managed ARRA programs may receive extra points during the CoC application review process.

(13) HUD will announce approved renewal projects as quickly as possible. New projects will be awarded separately.

(14) CoCs will be required to address how they are coordinating with the HPRP recipients' substantial amendment to the Consolidated Plan 2008 Action Plan.

(15) All communities must participate in HMIS.

(16) The McKinney-Vento Act, as amended, has a focus on performance and outcomes, including measures that have not been reviewed by HUD under the current programs. HUD encourages CoCs to review the performance measures and begin to strategize about how the outcomes will be collected at the local level. CoCs need to ensure that HIS will collect the needed information.

### **Getting Information and Assistance**

HUD HRE Website. Prospective CoC applicants are advised to review the resources available online at <http://www.hudhre.info>.

HUD Homeless Assistance Listserv. Notification regarding the NOFA and reminders will be released via the HUD Homeless Assistance email-based mailing list. To join the mailing list, refer to the following web-site: <http://www.hud.gov/subscribe/maillinglist.cfm>.